

Lincoln Middle School
Site Governance Council Agenda
December 7, 2011
Room 158, 3:20-4:45pm

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| 1) Approval of November 15 th minutes | (2 min) |
| 2) Principal's Report | (Webb, 20 min) |
| 3) SPSA Goals (climate and culture) | (Webb, 20 min) |
| 4) Role of Site Governance | (10 min) |
| 5) Sub Committees Reports | (10 min) |
| a. Safety (Jaleh) | |
| 6) PTSA Report | (Gardner, 10 min) |
| 7) ELAC Report | (5 Min) |
| 8) New Business | (5 Min) |
| 9) Process Check, Adjournment | (3 Min) |
- Next meeting January 2011

Minutes:

SSC MEETING NOTES – 11/16/11

Call to Order:

Marianna welcomes and calls us to order at 3:28

In Attendance:

Eric Marcos, Suzanne Webb, Shelly Ehrke, Jon Kean, Liz Stuart Perry, Kate Pomatti, Marianna O'Brien, Abby Adams, Sheryl Cooper, Gina Fiore, Jaleh Mamita, Susan Stahl, Carrie Ajnassian, Sharon Hart, Ron Vieira

Welcome and Introductions

- Sharon motions for minutes from previous meeting to be approved
- Carrie seconded and all voted to approve.

Principal's Report (Suzanne Webb)

- Reminder that Wednesday is NOT a late start, but it is an early dismissal. Suggestions made for making that clear to parents.
- Illuminate: Are any parents having issues?
 - Marianna reports some issues
 - District has an "Illuminate Problem Solving Committee" working with people from the Illuminate company.
- BB Update: Upstairs classrooms and science labs done by Winter Break
 - Working on decisions of who will occupy updated rooms
 - Rooms upstairs are designated 6th grade
 - Suzanne is still looking for one more 6th grade teacher to take one of the new rooms
 - About half of the school's classrooms will be updated by the end of BB construction. Suzanne is looking at other funding options to provide some future technology updates to the remaining classrooms.

- Detention
 - Lincoln has been very successful
 - Chinese principals report that they are glad they started at Lincoln...the difference between Lincoln and other schools in regards to professional development and student behavior/expectations was marked.
 - A discipline committee of Lincoln administrators, counselors, and teachers is looking at the discipline rubric and trying to balance and update the policy and make it work for more of our students.
 - Graphs showing detention minutes/students passed around for data observation
 - Second set of observations shows breakdown of reasons for detentions – no show to gs and no signature were top two

Survey for Program Improvement District:

- Our district has not made AYP for 2 consecutive years, so we are under an Improvement Program.
- We are subject to sanctions; one such sanction is the APS.
- Suzanne passes out EPC 9: Fiscal Support portion of the survey.
- Suzanne spends several minutes explaining all of the acronyms on the survey.
- We discussed and evaluated our site on EPCs 9.1 and 9.2. We, as a committee, felt that the school/district are fully implementing EPC 9.1 and substantially implementing EPC 9.2.

Sub Committee Reports

- **Cyber Safety**
 - Met on November 9
 - Summary of meeting and next steps handed out to SSC
 - Working towards recommendation for the climate portion of the SPSA revolving around digital literacy and safety for both students and parents

- **Facilities**
 - Did a walk through with Miguel.
 - Discussion of where PTSA can help out.
 - BB updates need to be better publicized (JAMS with “BB on the Move” as an example) so that there is better understanding of facilities construction happening.
 - Parents only see construction; they don’t know what the positive outcomes will be – most people don’t even know we have a woodshop.

PTSA Report

- Tomorrow night (11/17) PTSA will have SMPD, a Teen Therapist, Mark Kelly, and Safely Ever After presenting on Cyber Safety issues.
- Conflict with BoE meeting tomorrow: the Board is looking at new fundraising restriction, but not voting yet.

- Proposals have come in for afterschool programs and looks like all will be approved.

ELAC Report

- Suzanne reports great ELAC meeting 2 weeks before.
- Teachers came to report from various departments (Johnston, Pham, Hart).
- Teachers emphasized the importance of proactive students and informed parents on various resources to help their children.

New Business

- Jon will add to agenda for December 7 meeting.

Closing

- move to adjourn by Suzanne, seconded Jon
- meeting adjourned at 4:55