

Lincoln Site Council Meeting
October 22, 2008
Minutes

Members Present: Suzanne Webb, Sean Allstot, Tom Belin, Sarah Blitz, Denise Di Novi, Fariba Eskandani, Paula Goldman, Gerry Haker, Rose Johnston, Eric Marcos, Valetta Mendoza, Lori Paddock, Stefanie Suffolk, Rose Supangan, Winnie Wechsler.

Also present: Rebecca Kennerly, Sharon Hart, Miguel Marco, Lynn Leavitt

The meeting was called to order at 3:25pm. Suzanne asked everyone to introduce themselves. A question was brought up whether or not 3:15pm is a realistic time to start.

Suzanne went over September minutes (regarding Guided Study committee, painting of the school.) Tom mentioned that people present were not all members, Suzanne to correct.

September minutes approved - Tom moved, seconded by Paula Goldman.

Group Norms – Eric Marcos (things have been running smoothly and people are respectful), Tom (maybe we need a time keeper to earmark certain topics and voices, informal and open as long as non-member participants are not abusing privilege ☺), Paula (chairperson, vice-chairperson to be time keeper), Suzanne (rotate minutes), Paula (have people sign up to take minutes), Gerri (assign an amount of time for specific items to structure meeting and get through everything on agenda – but doesn't need to be strictly structured), Sean (volunteering to timekeeper but not vice chair!), Tom (suggests having the principal report which may help focus us: minutes, principal reports, committee reports, PTSA reports), Rebecca (agrees with Tom's format, as well as a new business section), Tom (financial committee/budget, elections, Measure BB, all of which are part of the SPSA committee), Sharon (ASB report!)

Set Agenda:

- 1. Action Items from last month's minutes**
- 2. Approval of last month's minutes**
- 3. SPSA items**
- 4. Principal report (which may include a student giving an ASB report)**
- 5. New business**
- 6. Recap of action items needed for next meeting**

Summary of Group Norms for now – free flowing comments (everyone will listen first and speak after listening), Sean will be the timekeeper, minute taker will rotate each meeting, Winnie is chairperson and Suzanne will take over if Winnie is late or absent.

Suzanne went over STAR data with the group: CST achievement over the last seven years broken down by group (EL, Econ Disadv, AMO) and ethnicities. Math, ELA,

science, and history were addressed. Comments were made about validity of scores, how students might have been feeling that day, etc.

Tom mentioned that it would be valuable for teachers and administration to view individual teachers' scores to follow up. Suzanne mentioned that individual teachers have access to their students from year's past as well as current students. Teachers take time during department meetings to view this data and use in their instruction. Suzanne looks at it as well.

Winnie suggested that we briefly look at the SPSA to see how well we have achieved our goals since the data is fresh on our mind. Suzanne looks forward to our next meeting when we can go through each of the goals and clear up questions as well as streamline goals for this next year.

Debbie Mulvaney (last year's treasurer for PTA) showed how the PTA budget, SI budget, equity fund as well as school budget to see what we have exactly to work with. Tom would like to work on this. **IF POSSIBLE! Tom, Karen and Suzanne will work on this to hopefully present next month.**

This will help us determine where different entities (PTA, etc) can pitch in to fund different needs. Next time we will meet at 3:20pm until 5pm. Sean is in charge of keeping us on track in room 312.

HW: read suggested amendments to by-laws submitted by Tom AND go over SPSA for next time.

A notebook needs to be kept in the main office with the Agenda and minutes for the public to view...**Suzanne will make sure this happens.**