

Governance Meeting Minutes
November 19, 2008

Attending: Suzanne Webb (principal), Shaun Allstot (teacher) Katie Jaroch (teacher), Sharon Hart (guest), Winnie Wechsler (parent), Tom Belin (parent), Nancy Wang (parent), Sarah Blitz (teacher), Stefanie Suffolk (teacher), Rose Supangan (teacher), Carol Wrabel (teacher), Fariba Eskandani(parent), Paula Goldman (parent) Valetta Mendoza (parent), Christina Villalobos (community liaison), Eric Marcos (teacher), Nandimi Rudra-Ganguly (parent) Gerry Haker (parent), Lynn Leavitt (PTSA pres), Miguel Marco (v.principal)

- I. Discussion of bylaws (and the changes suggested to tighten up the language):
- *make-up of committee
 - *principal becomes a voting member (previously wasn't listed as one) and also v.p's
 - *election protocol
 - *fixed a typo in the by-laws

Changes to bylaws were approved by motion, second, and vote

- II. Minutes from last meeting were reviewed, approved by motion, second and vote

Suzanne brought information about the Greene Act (vs. Brown act)

- these are specifically about School Site Councils and timelines etc.. (from state Ed. Code)

- III. Review of 2008 SPSA (single plan for student achievement)

Katie Jaroch shared info about students who were testing proficient at state level but their DWS (district writing sample) were not up to standard. Target group (157 kids) was selected for intervention and tracking. These students met with teachers in individual writing conferences, and several of the Lesson Link cycles' lessons were built around moving their scores up.

Result : 66% of Target Students met goal, and also improved their CST scores (although a different instrument, but tested the same writing genre)

Questions/Discussion : Now what? We abandon the program? Continue? Some discussion... What about kids scoring way below proficient? What interventions exist for them? Some are Spec. Ed, some are eligible for the ELA tutoring Sarah Blitz /Shelley Ehrke/ Chon Lee do. And what follow up do we do with the "target students" now? How many attended Parent Writing Night? (which correlates with goal of Parent Involvement) How do we include all students, not just "target students" in these interventions? What

was it—the conference? Probably many factors. Also, the extra “attention” a teacher pays, and the way the student perceives the extra attention

Continuing the review of SPSA—Suzanne numbered the goals. Mathematics (will be Goal 1), Parental Involvement (2), Professional Development (3), Reading /Language Arts (4), School Climate (5), Technology (6)

1. Math : Students who were “Basic” in 06-07 will move up to Proficient or Advanced was our goal. Results : 72 did. (25%)

Questions/Discussion : What about kids who didn’t move up? What are we doing about them? (we don’t know, and Lynn mentioned it’s important, having just come from Samohi math night)

The kids who did move up: Did they get any tutoring or intervention? Rose explained that the Math Lesson Link teams focused on Regular Math—two standards (the Geometry standard and Fractions/percents/decimals standard)

Some conversation about the time line of when the SPSA is written..it doesn’t match with the school year. Postdating? Implementation time?

2. Parental Involvement : PTSA functions and others like this : attendance data collection, it’s not done in a scientific fashion, but Lynn reports from anecdotal evidence that all events, Math night etc... attendance is way up. (PTA Historian does keep the records) These events are also very much tailored to what’s needed, so many are not repeated. Maybe some goals can be combined. Parent Involvement goals and all of the intervention programs that exist are wonderful (some parents may not know about them, they should be better communicated), but perhaps they can be listed elsewhere, joined with school climate goal, etc..

3. Reading Language Arts : goal was to increase API for Latino and socioeconomically disadvantaged students. Results : up by 40 (4%) points for socio. disad., Latino also improved 32 points (5%)

4. Professional Development : not much discussion, other than that the Study Teams existed, some in-services are in the works

5. School Climate : New Schoolyard productions, detention minutes declined among participating members, Student Engagement: attendance at events, detention minutes

Some side conversation about last year’s climate being affected by events such as Lockdown, staff arrest etc...need to be looking for opportunities to improve Educational Environment, whole child aspect

6. Technology : Some equipment was purchased, math tablets (were for a different goal)

Next meeting: Suzanne will bring all of the budgets and we shall discover how much money was spent on each goal.

Survey was filled out by staff to see how technology was being used, what needs are

Now what??? How do we get this plan written??? What next? Eric suggested Google Docs. Parents can form a subcommittee and take on climate...Department Chairs can set goals and help write pieces of it