

Minutes, October 28, 2009

**In attendance:** Suzanne Webb, Debbie Bernstein, Jill Sharaf, Vanessa Ventre, Gerry Haker, Sean Allstot, Sarah Blitz, Eric Marcos, Stefanie Suffolk, Paula Goldman, Tom Belin, Nandini Ganguly, Liz Perry, Valetta Mendoza, Flory Terrazas, Amanda Levy  
Pattie Fitzgerald, Leslie Butchko, Karen Gardner, Richard Tahviladran, Nancy Lutkehaus

Approved September Meeting Minutes – Jill Sharaf, second by Gerry Haker

1. Introductions by new and returning members and guest.
2. Homework policy can be discussed but no plan can be written until Suzanne meets with district to find out what the uniform “rolling out” plan will be. Hopefully more details after next Tuesday, 11/3, Principals’ Meeting.
3. Survey Result – how do we share?
  - a. SA – share responses but not free responses
  - b. GH – have one copy on the counter for full disclosure
  - c. PG – are we confident that this wasn’t just a trial run/pilot? Indicate that we are going to this twice a year and tweak it.
  - d. SS – District is planning to do a survey via MS initiative survey. Share that we piloted it and will put
  - e. JS – if people took it and want to know what happened to the results.
  - f. DB – doesn’t feel so negative, but we need to provide all of the information otherwise it feels dishonest not sharing all the data you collected.
  - g. EP – answers would be reported back to site council not necessarily to the public. Maybe put it on the website for whomever wants to read it.
  - h. People probably won’t read 13 pages, but if it is available they can get it in the office...maybe not put it on the website because it can be used in “other” ways.
  - i. Is there a password that can help protect the security of the results so that there is disclosure to our community? *Maryanne Solomon?*
  - j. Not every parent was handed a hard copy of the survey – it was on Survey Monkey which took some work.
  - k. VV – can we just post the 13 page survey because there doesn’t seem to be too much personal information revealed.
  - l. TB – approached by school board member so we need to think about what we want to share with the school board.
  - m. EP – we need to respect the Board enough to handle the data we give them. We need to be concerned with safety of posting the information on the internet.
  - n. EM – remember who we were one year ago with the “teacher” that was put in jail. It was a very tender time. We just came out of a horrible moment so that might have influenced responses.
  - o. JS – Suzanne’s version too easy to read all the bad things on one page. The longer one people need to take the time to read it. It’s good information for us to have. The longer one isn’t scary, it is complicated.

15 people voted to use the 13 page survey. **Suzanne** will write a cover letter so that the Board understands the “snapshot” and timeframe of the survey and that we will be giving another survey (2) this year. Maybe use the disclosure on Webb’s Big Themes in the cover letter.

The access to the internet is important. When we send out the survey, we need to make sure that parents w/o email have access to the survey as well.

- **Elizabeth** is volunteering to call the people without email and **EMarcos** will help set up email.
- **Suzanne** will have Carl put the 13 page summary as an attachment on Lincoln List. There will be a hard copy in the main office. All agree.
- Next Survey will be discussed at next Site meeting.

Gerry suggested that we table this year’s survey discussion because of time and that way we can read on our own and have a more informed discussion. Tom is concerned that there is not enough time in our site meetings and we should communicate by Email. Debbie stated concerned about excluding people if we don’t have an in person discussion. Gerry suggested an ad-hoc committee for all three surveys to bring a recommendation for next meeting.

Ad-hoc: Tom, Leslie Butchko, Elizabeth, Richard T., Suzanne, Valetta, Gerry, Nandini via email

**Suzanne** will bring copy of Greene Act next time.

**Tom** will bring a copy of the by-laws.

**Debbie** will assign the snacks

Chair (Agenda maker and facilitator) –

- **Gerry Haker**

Co-Chair (ditto)

- **Sarah Blitz**

Co - Secretary (take notes and distribute them)

- **Stefanie Suffolk and Paula Goldman**

Time Keeper – **Sean Allstot**

Webmaster (making sure postings happen on the website, minutes etc.)

- **Elizabeth Perry**

Suzanne shared SMMUSD vision/goals and how it applies to Lincoln as well as Suzanne’s goals for Lincoln this year. Data was shared from spring 2009 and last year’s SPSA was shared. We have one more meeting before January!! December 2<sup>nd</sup> is our next meeting.